



## Teacher, Afterschool Program (Office of Out of School Time Programs)

*Certified 03-22-2016*

Compensation: Hourly rate of \$34 per hour.

Location: Washington, DC

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### Our public school students need your expertise, passion and leadership.

We are looking for highly motivated and skilled talent to join our team at District of Columbia Public Schools (DCPS). We seek individuals who are passionate about transforming the DC school system and making a significant difference in the lives of public school students, parents, principals, teachers, and central office employees.

DCPS serves 48,600 students in the nation's capital through the efforts of approximately 4,000 educators in 112 schools. As part of a comprehensive reform effort to become the preeminent urban school system in America, DCPS intends to have the highest-performing, best paid, most satisfied, and most honored educator force in the nation and a distinctive central office staff whose work supports and drives instructional excellence and significant achievement gains for DCPS students.

### Position Overview

The Afterschool Teacher position is located in a District of Columbia Public Schools (DCPS) school that hosts a centrally coordinated afterschool program by the Office of Out of School Time Programs (OSTP). DCPS is a diverse, urban school district serving students in the nation's capital. Situated at the center of national government, our goal is to provide students with a quality education that prepares them to become future leaders, productive citizens, and individuals who are engaged in the life of the community. As an integral part of this strategy, the teacher in the Afterschool Program is responsible for working day to day with students engaged in afterschool programming. The Afterschool Teacher facilitates academic enrichment lessons during Academic Power Hour that support and enhance students' learning and that are aligned with the school day instruction. Academic Power Hour consists of 30 minutes of homework assistance and 30 minutes of structured instruction. The Teacher Afterschool Program is responsible for providing instruction in the subject(s) for which s/he is hired. The tour of duty for this position is Monday--Friday, 3:30--4:30pm. This position is a safety-sensitive position. As a result, throughout employment this position will be subject to the Employee Mandatory Drug and Alcohol Testing Policy.

The Teacher, Afterschool Program (Office of Out of School Time Programs) will report to the Central Office Point of Contact (POC) assigned to his/her school site.

## Essential Duties and Responsibilities

*The below statements are intended to describe the general nature and scope of work being performed by this position. This is not a complete listing of all responsibilities, duties, and/or skills required. Other duties may be assigned.*

- Prepares creative, hands-on, interactive lesson plans with short and long-range curriculum goals and objectives.
- Plans an engaging program of study that meets the needs, interests, and abilities for all students, including students with disabilities; uses a variety of instructional materials, resources, and experiences to enrich student learning.
- Uses effective positive interpersonal communication skills.
- Builds relationships and liaises with other teachers, aides, building administrators, and OSTP staff to drive collaboration and program success.
- Monitors student progress and needs as appropriate.
- Prepares students for presentations as appropriate.
- Provides instruction that reflects multiple perspectives and multicultural education; incorporates technology into curriculum.
- Stays acutely aware of progress of program activities and emerging issues across the DCPS Afterschool Program and its youth participants and informs the Central Office POC of developments that impact or change the direction of programmatic priorities.
- Maintains accurate attendance.
- Completes periodic reports as required.
- Determines nature of unusual incidents and best DCPS staff to resolve, tracks and follows up until issues are resolved.
- Assists the administration in implementing all policies and rules governing student life and conduct.
- Develops reasonable rules for classroom behaviors and procedures; maintains order in the classroom in a fair and just manner.
- Establishes relationships with colleagues, students, parents, and community that reflect recognition of and respect for every individual.
- Encourages youth voice in the development of program activities.

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## Qualifications

- Bachelors' degree in Education or specific field and two to four years of work experience.
- Masters' Degree Preferred.
- Must be a current teacher in DCPS or another school district.
- Demonstrated involvement and commitment to the youth community.
- Demonstrates commitment to improving the academic achievement of all students.
- Demonstrated experience at developing positive rapport with youth.
- Experience working in an afterschool program.
- Good administrative and supervisory skills.
- Experience teaching academic and/or enrichment content to youth.
- Demonstrates commitment to professional growth and eagerness to learn.
- Possesses excellent oral and written communication skills.

- Holds current knowledge of behavior management techniques, educational trends, methods, research and technology, and subject area knowledge; demonstrated knowledge of workshop activities and curriculum.
- Has experience working with linguistically and ethnically diverse student populations.